• Click the "Actions" button under the "Manage" menu tab

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→ Construction (2) → ✓ All U.S. (2) → ✓ U.S. Residential (0) → ✓ U.S. Commercial (0) → ✓ U.S. PO Box (0) → ✓ U.S. PO Box (0)	🔊 Yesterday 🔹 Miy Manual 5 244 👘 💷 US	Provider: Other Calculate Control Cont
		Origin: My Manual Store Name Full Name: My Manual Store Company:
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	<u>د</u>	Rates 4 X
	Items Otherges Amount Edit Delete The order has no items. Add Item Add Item	Service Days Rate
		P ShipWorks needs your address to get rates. Enter

• Click "New Action"

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Home Output Manage	View Heb Shipping Actions Shipping Stepping Stepping Stepping Actions Shipping Stepping Ste	6
Actions There are 10 tasks with errors.	w Errors	
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Potestration (2) Potestration (2) Potestration (2) Potestration (2)	Action Manager Action Name Run When Tasks Delete old data Delete old data Send web request. Action A shipment is processed Send web request. Action Cloce	Requested Shipping: N/A From: My Manual Store Origin Origin: Mame Full Name: Otype: Company: Ody: Street: Oty: State (Prov: Country: United States Contact Information Email:
		Phone:
	Items	Service Days Rate ShpiWorks could not get rates for this shipment ShpiWorks needs your address to get rates. Enter

- Select "A shipment is processed" under When the following occurs:
- Deselect "Only for..."
- Click "Add Task" and select "Send web request"



- Select "Using the results of processing a template" under *Send the request:*
- Select "POST" under as a
- Select "XML Source" at the bottom of the dropdown list under *Template*
- Paste the string of text provided to you under *Request URL*:

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Crders	Name New Action				Shipping 9 X
	Action Settings	When the following occurs: A shipment is processed Only when using USPS (Endice)			Processed Today Tracking #adfaverfadf ③
🕀 🔭 Destin		Run these tasks:			Provider: Other Requested Shipping: N/A
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			ox	Cancel	
					Shiptions needs your address to get rates. Enter.

Note: Do not use the string in the screenshot below

- Click "Okay"
- Click "Close"